

Ordinance 12.20
General Provisions on Commercial Licensing (R67.4)

THE VILLAGE BOARD OF THE VILLAGE OF PARK RIDGE ORDAINS AS FOLLOWS:

Section I. SCOPE

The provisions of this ordinance apply to all business licenses of the Village, including Class A and Class B liquor and fermented malt beverage licenses, Class C non-intoxicating soft drink licenses, and any and all commercial licenses addressed to a premises wherein the general public shall be invited to frequent as customers.

Section II. DEFINITIONS

As used in this ordinance regulating business or requiring a license for the operation of a business, the following terms shall have the following meanings, except where the context clearly indicates that a different meaning is intended and except where an ordinance concerning a particular business contains a specific provision to the contrary:

1. APPROVED means complying with all applicable state laws and Village ordinances.
2. VILLAGE means the Village of Park Ridge.
3. VILLAGE OFFICER means a named Village officer such as the Village clerk, the Village fire chief, or the Village constable to whom duties and responsibilities are given, or any Village officer or employee under that officer's supervision, if that village officer or employee has been assigned by his superior to perform the duties in question.
4. CLERK means the Village clerk.
5. LICENSE APPEAL means an appeal in accordance with applicable statutes relating to license appeals.
6. LICENSE YEAR means the period for which business licenses are issued.
7. PERSON means an individual or a corporation, firm, partnership, association or business entity.

Section III. APPLICATION, ISSUANCE OF LICENSE

In the absence of a provision to the contrary, applications for business licenses shall be made to the Village clerk. Forms shall be supplied by the clerk. No license shall be issued until all appropriate fees required by ordinance have been paid. If all required information is supplied, the required fees have been paid and it does not appear that any applicable state law or Village ordinance will be violated by the operation of the business, the license shall be issued. The Village clerk or other person responsible for processing license applications shall provide assistance in filling out license application forms to any person asking for assistance.

Section IV. ADMINISTRATIVE APPEALS

Any person aggrieved by any decision relating to the issuance of a license may file and administrative appeal in the manner provided by state statute.

Section V. LICENSE YEAR

No person, firm or corporation may continue to operate a business after the expiration of the license unless an application has been made for a new license and a new license has been issued.

Section VI. FIRE EXTINGUISHERS

Each business shall have at least one approved fire extinguisher on the premises. Said extinguishers shall be

available for inspection by the Village fire chief upon demand. An extinguisher shall be required not only for protection from fires that may originate on the business, but also for use for any nearby fire in a vehicle or other location. All such fire extinguishers shall be kept charged and ready to use, in an accessible location known to all employees on the premises.

Section VII. TELEPHONE ON LICENSED PREMISES

Each business shall have at least one operating telephone on the premises. Said telephone shall be required not only for emergencies which may originate on the premises, but also for use for any nearby emergencies on property adjacent to the licensed premises. The telephone number for the premises need not be listed for incoming calls but at all times shall be operational for outgoing emergency calls. The Village fire chief or constable shall inspect such premises personally to ensure compliance with this requirement.

Section VIII. INSPECTIONS

All businesses in the Village may be inspected by Village officers and employees authorized to enforce provisions of ordinances relating to that business. In the absence of an emergency and in the absence of sound reasons whereby an inspection cannot be made during regular business hours, inspections shall be made during normal business hours. Immediately upon arriving at a place of business for the purpose of making an inspection, the Village officer or employee making the inspection shall identify himself or herself and shall state that the purpose of the visit is to make an inspection. No person having control of any business premises shall refuse to permit a Village officer or employee to enter for the purpose of making an inspection. If entry is refused, the Village officer or employee shall leave and seek an inspection warrant through the Portage County Circuit Court to gain entry to said premises and further request that the cost of said warranty shall be taxed to the premises and property refusing permission to inspect.

Section IX. SWORN STATEMENTS

Whenever any village ordinance requires a "sworn" statement or application relating to any business, the person making the statement may take the statement either under oath or under affirmation to tell the truth.

Section X. PENALTY

Any person, firm or corporation violating any provision of this ordinance, or of any ordinance relating to licensing where no other penalty is provided, shall be fined not less than \$25.00 nor more than \$200.00 for each offense. A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

Section XI. SEVERABILITY

The provisions of this ordinance are severable. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this ordinance which can be given effect without the invalid provision or application.

Section XII. EFFECTIVE DATE

This ordinance shall take effect upon passage and publication as provided by law.

Passed and adopted by the Village Board of the Village of Park Ridge on this first day of January, 1996.